



Ector County Commissioners' Court

March 31, 2026

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E.
8th St., Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:02 a.m.

INVOCATION- COMMISSIONER BILLY HALL

The invocation was led by Commissioner Hall.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Russell led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

Michele Lee Spinks, 1716 N. Roadrunner Ave, Odessa provided an update on a visit at the Meteor Crater and the positive experience that she had.

2. Proclamation, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *approve* a *Proclamation* declaring April 19th–25th, 2026, as *National Crime Victims' Rights Week*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Attachments

1. AGENDA ITEM #2.PDF

Commissioner Simmons made a motion to approve a *Proclamation* declaring April 19th–25th, 2026, as *National Crime Victims' Rights Week*, and authorize the County Judge, and any other

necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Russell. MOTION PASSED 5-0

3. Joint Primary Runoff Election: Early Voting Schedule, Election Day Vote Centers & Notice of Election, Elizabeth Sertuche- Elections Administrator

To consider, discuss, and take any necessary action to *approve* the *Early Voting Schedule, Election Day Vote Centers, and Notice of Election* for the *May 26th, 2026, Joint Primary Runoff Election*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Attachments

1. AGENDA ITEM #3.PDF

A motion was made by Commissioner Hall to approve the *Early Voting Schedule, Election Day Vote Centers, and Notice of Election* for the *May 26th, 2026, Joint Primary Runoff Election*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

AWARD OF BIDS/PROPOSALS

4. Request for Qualifications: Engineering/Architectural/Surveying Services (3rd Street Water Improvements), Andrea Morales- Purchasing Agent

To consider, discuss, or take any necessary action to *approve* the *Request for Qualifications Specifications for Engineering/Architectural/Surveying Service (3rd Street Water Improvements), RFQ No. 2026-RFQ-115*, using ARPA funds, and authorize the County Judge, and any other necessary party, to sign all documents associated with this request; these specifications were developed by the Purchasing Department and Grant Works, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

Commissioner Hall made a motion to approve the *Request for Qualifications Specifications for Engineering/Architectural/Surveying Service (3rd Street Water Improvements), RFQ No. 2026-RFQ-115*, using ARPA funds, and authorize the County Judge, and any other necessary party, to sign all documents associated with this request; a second was made by Commissioner Gardner. MOTION PASSED 5-0

5. Bid Award: Ector County Annex Roof Replacement , Andrea Morales- Purchasing Agent, Billy Carrigan- Building Maintenance Director

To consider, discuss, and take any necessary action to *approve* the *bid award* for *Ector County Annex Roof Replacement, RFP No. 2025-RFP-108*, to Core Commercial Roofing, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Tristan Marquez explained to the court that it is not currently budgeted and they would have to do a budget amendment prior to proceeding.

A motion was made by Commissioner Simmons to approve the *bid award* for *Ector County Annex Roof Replacement, RFP No. 2025-RFP-108*, to Core Commercial Roofing, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

CONTRACTS/AGREEMENTS/GRANTS

6. Lease Agreement Renewal, Debbie Clay- Commissioners' Court Administrative Assistant

To consider, discuss, and take any necessary action to *approve* the *Lease Agreement Renewal* by and between Ector County, Texas, and Whitney Brady with Financial Fitness, for the office space located in the Ector County Annex Building, Room #109, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

ITEM WITHDRAWN

7. TAC Property Insurance Renewal Questionnaire, Sam Brijalba- H.R. Safety/Risk Coordinator

To consider, discuss, and take any necessary action to *approve* the *TAC Property Insurance Renewal Questionnaire* for the *2026-2027 Policy Term* including Buildings and Contents, Unmanned Aircraft, Fine Arts, and Mobile Equipment, and authorize the County Judge, and any

other necessary party, to sign all documents associated with this agenda item.

Attachments

1. AGENDA ITEM #7.PDF

Commissioner Simmons made a motion to approve the *TAC Property Insurance Renewal Questionnaire* for the *2026-2027 Policy Term* including Buildings and Contents, Unmanned Aircraft, Fine Arts, and Mobile Equipment, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

8. Agreement: Platting & Special Purposes, Kellus Turner, 2nd Filing, John Henderson-Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to *approve* an *Agreement* by and between Ector County, Texas, and LCA authorizing LCA to act on behalf of Ector County regarding the replat of property at Kellus-Turner Park, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Attachments

1. AGENDA ITEM #8.PDF

Michele Lee Spinks, 1716 N. Roadrunner Ave, Odessa spoke to the court to ask for clarification on the area of the replat.

A motion was made by Commissioner Gardner to approve an *Agreement* by and between Ector County, Texas, and LCA authorizing LCA to act on behalf of Ector County regarding the replat of property at Kellus-Turner Park, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

PERSONNEL REQUESTS

9. Position Reclassification Request, Jeff Avery- Public Works Director

To consider, discuss, and take any necessary action to approve the reclassification of a Public Works employee from "*Heavy Equipment Operator*" to "*Special Projects Foreman*" at a Step 3 (\$28.54/ hr), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons expressed concern with changing positions since the county just began the salary study.

A motion was made by Commissioner Gardner to approve the reclassification of a Public Works employee from "*Heavy Equipment Operator*" to "*Special Projects Foreman*" at a Step 3 (\$28.54/hr), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 3-2 (Commissioner Simmons and Commissioner Russell voted against the motion)

10. Position Reclassification Request, Delia Ortiz- H.R. Director

To consider, discuss, and take any necessary action to *approve reclassifying* a "*District Attorney Investigator*" position to a "*Non-Certified District Attorney Investigator*", and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the reclassification of a District Attorney Investigator position to Non-Certified District Attorney Investigator, and authorize the County Judge and any other necessary party, to sign all documents associated with the agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

11. Personnel Hiring Step Request, Delia Ortiz- H.R. Director

To consider, discuss, and take any necessary action to *approve* hiring an OSSF Inspector at Step 7, and authorize the County Judge, and any other necessary party, to sign all documents

associated with this agenda item.

A motion was made by Commissioner Gardner to approve hiring an OSSF Inspector at Step 7, and authorize the County Judge, and any other necessary party, to sign all documents associated with the agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

12. Personnel Hiring Step Request, Delia Ortiz- H.R. Director

To consider, discuss, and take any necessary action to *approve* hiring a DA Investigator at Step 4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to approve hiring a DA Investigator at Step 4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

POLICIES/PROCEDURES

13. Airport Post-Collision Safety Protocol Approval Request, Sam Brijalba- H.R. Safety/Risk Coordinator

To consider, discuss, and take any necessary action to *approve* the *Immediate Post-Collision Safety Protocol* for the Ector County Odessa-Schlemeyer Field Airport, tailored for ground incidents such as taxiing collisions, propeller strikes, or hangar rash applicable to non-towered airports, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

ITEM WITHDRAWN

DEVELOPMENT SERVICES

14. Subdivision Plat Application: Hogares De Rancho, Phase II, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* a *Subdivision Plat Application* for Hogares De Rancho, Phase II, a Subdivision of 132.55-acres located in Section 36, Block 44, T-2-S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Attachments

1. AGENDA ITEM #14.PDF

A motion was made by Commissioner Gardner to approve a *Subdivision Plat Application* for Hogares De Rancho, Phase II, a Subdivision of 132.55-acres located in Section 36, Block 44, T-2-S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

15. Variance Application: Basin Estates Unrecorded, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *approve* a *Variance Application* for a plat of the West 5.944-acres of Tract 11 in Basin Estates Unrecorded, Section 2, Block 42, T-4-S, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Attachments

1. AGENDA ITEM #15.PDF

Commissioner Hall made a motion to approve a Variance Application for a plat of the West 5.944-acres of Tract 11 in Basin Estates Unrecorded, Section 2, Block 42, T-4-S, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Russell. MOTION PASSED 5-0

BUDGET/FINANCIAL

16. Equipment Purchase Request: City Cat 5006 Sweeper , Andrea Morales- Purchasing Agent, Aaron Martin- Coliseum Director

To consider, discuss, and take any necessary action to *approve* the purchase of a *City Cat 5006 Sweeper* (Sourcewell #062425-BUC) in the amount of \$218,392.84 for the Ector County Coliseum, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Attachments

1. AGENDA ITEM #16.PDF

A motion was made by Commissioner Hall to approve the purchase of a *City Cat 5006 Sweeper* (Sourcewell #062425-BUC) in the amount of \$218,392.84 for the Ector County Coliseum, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

17. Budget Amendment Request: Sheriff, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Sheriff, Law Enforcement Supplies, 001-360-5183 for \$4,998.00, and to Donated Revenues, 001-4171 for \$4,998.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Attachments

1. AGENDA ITEM #17.PDF

Commissioner Gardner made a motion to approve a budget amendment to General Fund, Sheriff, Law Enforcement Supplies, 001-360-5183 for \$4,998.00, and to Donated Revenues, 001-4171 for \$4,998.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

18. Budget Amendment Request: Commissioners' Court, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve a *budget amendment* to General Fund, Commissioners' Court, Contract Services, 001-020-5309 from Unreserved Fund Balance, 001-3310 for \$24,000.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

ITEM WITHDRAWN

19. EC Library: 2025 Annual List of Gifts and Memorial, Cleopatra Callaway- County Treasurer

To consider, discuss, and take any necessary action to *approve* the *2025 Annual List of Gifts and Memorial* to the Ector County Library in the amount of \$65,994.27, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to approve the *2025 Annual List of Gifts and Memorial* to the Ector County Library in the amount of \$65,994.27, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

20. Zero Sum Change Order Approval Request, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *approve* a *Zero Sum Change Order, Change Order No. 003*, as it relates to the Design-Build Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Attachments

1. AGENDA ITEM #20.PDF

Commissioner Simmons made a motion to approve a *Zero Sum Change Order, Change Order No. 003*, as it relates to the Design-Build Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

21. Change Order Policy, Dustin Fawcett- Ector County Judge, Julie Prentice- Ector County Attorney

To consider, discuss, and take any necessary action regarding *Change Order Policy* as related

to Section 271.060(d), Texas Government Code, in relation to Ector County Projects including the Ector County Courthouse, Ector County Juvenile Justice Center, and the Downtown Parking Garage, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to give Tristan Marquez, Ector County Auditor, the authority to approve contractor contingency expenditures up to \$25,000 per change order for the Ector County Courthouse, Ector County Juvenile Justice Center, and the Downtown Parking Garage projects. Each approved change order would then be brought to the court at the next meeting for ratification; Commissioner Gardner seconded the motion.
MOTION PASSED 5-0

22. Budget Discussion: Juvenile Justice Center Construction Project, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the budget for the construction of the new Juvenile Justice Center, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the budget for the construction of the new Juvenile Justice Center along with the addition of a \$5,000,000 contingency that will be monitored by the court and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

23. Treasurer's Monthly Report: October/November 2025, Cleopatra Callaway- County Treasurer

To consider, discuss, and take any necessary action to *approve* the *Ector County Treasurer's Monthly Report* for October 2025 and November 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; it is also requested that these reports be archived with the official minutes of this meeting.

Attachments

1. TREASURER'S MONTHLY REPORTS OCTOBER-NOVEMBER 2025.PDF

A motion was made by Commissioner Hall to approve the *Ector County Treasurer's Monthly Report* for October 2025 and November 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; it is also requested that these reports be archived with the official minutes of this meeting; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

24. Treasurer's Quarterly Investment Report: December 2025, Cleopatra Callaway- County Treasurer

To consider, discuss, and take any necessary action to *approve* the *Ector County Investment Report* for the quarter ending December 31st, 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the *Ector County Investment Report* for the quarter ending December 31st, 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

25. Financials Statements & Reports, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for March 31st, 2026, and review County financial statements and reports.

Attachments

1. TRUST EXP APP REPORT 03 31 26.PDF
2. GEN EXP APP REPORT 03 31 26.PDF

A motion was made by Commissioner Simmons to approve the *Accounts Payable Fund Requirements Report* for March 31st, 2026, and review County financial statements and reports; Commissioner Russell seconded the motion. MOTION PASSED 5-0

Agenda items number 26 and 27 were heard after Executive Session.

SPECIAL PROJECTS

26. Courthouse Project Update: Parkhill, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *receive a presentation and project update report* from Parkhill regarding the Ector County Courthouse Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

The court agreed that Agenda Items 26 & 27 would be heard after Executive Session.

Time: 11:18 a.m.

Commissioner Russell made a motion adjourn into Executive Session; a second was made by Commissioner Simmons. MOTION PASSED 5-0

Time: 1:23 p.m.

A motion was made by Commissioner Russell to reconvene; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

Claire Tulloch, Parkhill, presented an update regarding the Ector County Courthouse Project.

NO ACTION WAS TAKEN ON THIS ITEM

27. Exterior Facade Options: Courthouse Project, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action regarding *exterior facade options* for the Ector County Courthouse Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Apryl Pottorff and Todd Orr, DLR Group, spoke to the court and gave a presentation regarding the courthouse concept.

The members of the court had a discussion regarding their preferences and gave feedback on how the design build team should move forward.

NO ACTION WAS TAKEN ON THIS ITEM

EXECUTIVE SESSION

28. Legal Matters, Julie Prentice- Ector County Attorney

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to employment litigation, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to authorize outside counsel to proceed as discussed in Executive Session; a second was made by Commissioner Gardner. MOTION PASSED 5-0

29. Legal Matters, Julie Prentice- Ector County Attorney, Aaron Martin- Coliseum Director

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to Indoor Sports United, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to instruct the County Attorney to proceed as discussed in Executive Session; Commissioner Hall seconded the motion. MOTION PASSED 5-0

30. Legal Matters, Dustin Fawcett- Ector County Judge, Julie Prentice- Ector County Attorney

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to Ector County development projects, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION WAS TAKEN ON THIS ITEM

31. Legal Matters, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the Ector County-Odessa Schlemeyer Field Airport, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION WAS TAKEN ON THIS ITEM

32. Legal Matters & Real Estate, Dustin Fawcett- Ector County Judge, Julie Prentice- Ector County Attorney

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, and regarding *real estate* pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code, in relation to property discussions with the City of Odessa, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION WAS TAKEN ON THIS ITEM

33. Personnel Matters, Delia Ortiz- H.R. Director

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to back pay for the 2025 budget due to an incorrect employee category in the Agriculture Extension department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to have Human Resources proceed as discussed in Executive Session; a second was made by Commissioner Russell. MOTION PASSED 5-0

ADJOURN

Time: 2:36 p.m.

With no further business to discuss a motion to adjourn was made by Commissioner Russell with a second by Gardner. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

April 24, 2026 at 10:54 AM



Jennifer Martin, Ector County Clerk